



Western Cape Education Department
Directorate eLearning

**Sheets Masterclass 1: Google form and
Sheet integration overview**

Start time: 10h30



Register while you wait
<https://bit.ly/Registration-HO>



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About Me

House Rules

1. Please turn off your camera.
2. Please mute your microphone.
3. Please post all your questions in the chat.

1. 2. 3.

27:30

Are you here? Prove it by signing in session register please. Link in Chatline


Note to presenter should the question arise: If more than 350 attends, interactivity is limited. Also, those outside of WCED might have challenges with interactivity.

Slide 4



WCED eLearning has prioritised digital reporting, data visualisation and systemic change training. This series forms part of this learning category. We will speak a bit later again about the series.

Let's look at some responses when we don't control input



Full Name of Candidate (ID Keys)

1. JACO VAN NIEKERK
2. Jaco van Niekerk
3. J van Niekerk
4. J. van Niekerk
5. jaco van niekerk

5 Unique Entries

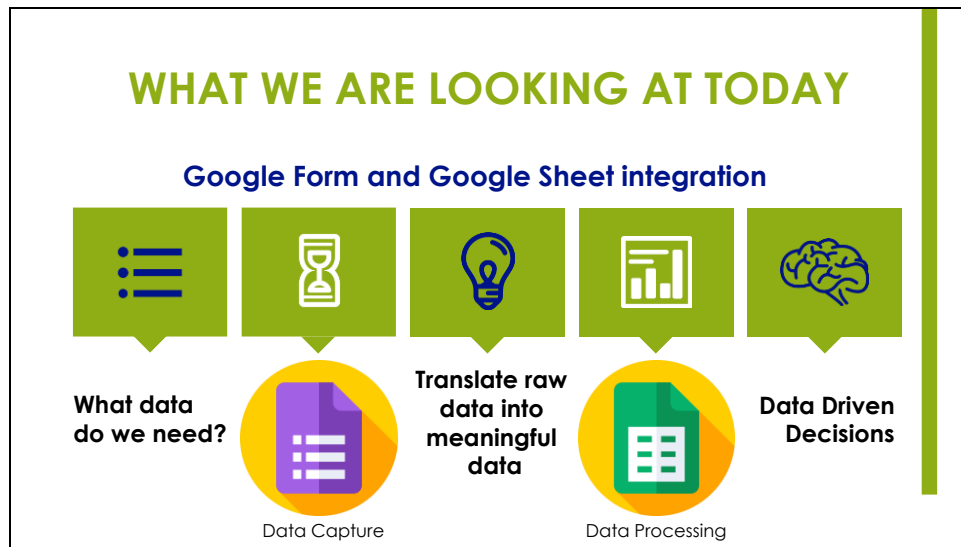
Enter your school's name (Drop Downs)

1. ESSELENPARK SEKONDÊR
2. Esselenpark Sekonder
3. Esselenpark SS
4. Esselenpark Sek
5. Esselenpark Sek.
6. Esselenpark Sec


6 Unique Entries

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In order to make data compatible one need to ensure identifiers are unique. Hence the use of ID keys and the Drop Down menu features in forms




Google form and sheets allows us to automatically analyze data so it is dynamically accessible.




LET'S THINK ABOUT DATA





- Basic Form creation
- How to export Form data to Google Sheets.
- Exporting multiple Forms to one Sheet.

Google Forms



- Understand how Forms writes to Sheets.
- Process data from Sheets with Dynamic Formulas.
- Combined data from multiple Form inputs.

Google Sheets




Are you here? Prove it by signing in session register please. Link in Chatline


GOOGLE FORMS & SHEETS

This is a practical session


- Open another Window/Tab where you can work on the Google Sheet and Form(s).
- Log in with your google account
- Try to keep up with the tempo and don't get stuck somewhere.
- Remember that if you fall behind you can review the recording after the session.

Please type all questions in the chat. I will monitor and address them as far as possible. Use Gif, Chat and Emoji's to interact.

USE   



Western Cape Government
Education



**Ready?
Set, Go!**

[Click here to make
a copy of the
Form Template](#)




Slide 11



Mr. Snipes #

Spreadsheet series

Track 1



Working with Spreadsheets

The purpose of the workshop (1h30min) is to guide teachers, management and administrative officials to effectively use spreadsheets to do calculations.


Data visualisation using graphs: Spreadsheets

The purpose of the workshop (1h30min) is to guide teachers, management and administrative officials to effectively use spreadsheets to visualise data using graphs.

Data visualisation using pivot tables in Excel

The purpose of the workshop (1h30min) is to guide teachers, management and administrative officials to effectively use spreadsheets to combine data and to visualise data using pivot tables.

This session forms part of a series. Should you have missed the first two please do keep an eye out for invitations for future training. Next week we focus on the second track.

<p>Spreadsheet series</p> <p>Track 2</p> 	<p>Masterclass 1: Google form and sheet integration overview</p> <p>The purpose of the workshop (1h30min) is to guide teachers, management and administrative officials to effectively use spreadsheets when integrating Google forms and Google sheets.</p> <p>Masterclass 2: Data manipulation, automation and data protection using Google sheets</p> <p>The purpose of the workshop (1h30min) is to guide teachers, management and administrative officials to effectively manipulate, automate and protect datasheets.</p> <p>Masterclass 3: In-time data visualisation using Google Data Studio</p> <p>The purpose of the workshop (2h) is to guide teachers, management and admin officials to effectively prepare and visualise spreadsheet data in data studio.</p>
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The second track is more advance and makes use of google sheets. You will have received the links to these sessions from your line managers. Or you can contact your district eAdvisor for more detail.

Join us at the next webinar



Practice makes perfect!

Did you sign the In-session register?

Are you joining our next session?

For more information on the DELIPD programmes visit [WCEC eLearning Technology Adoption and Transformation Hub](#)



